

TOWN OF NEWTON, NH
INVITATION TO BID
2016 ANNUAL TOWN REPORT

The Board of Selectmen is soliciting bids for the printing of the 2016 Annual Town Report. The copy will be "Camera Ready" and we expect to have approximately 160 pages plus a color cover. The quote is for 500 books; please provide a per page price, as well as a total cost for an 8 ½ X 11" book. Available on-line at www.newton-nh.gov is the specification pages that must be submitted with the written bid; you may contact the Selectmen's Office at (603) 382-4405 ext. 14 for a copy.

Bids are to be returned to the Selectmen's Office, Newton Town Hall, 2 Town Hall Road, Newton, NH 03858, by 4:00pm on Monday, December 5, 2016. Bids may be faxed to 603-382-9140 or emailed to selectmen@newtonnh.net. The Selectmen reserve the right to reject any or all bids; also the right to negotiate for the best arrangement for the Town of Newton.

TOWN OF NEWTON, NH

2016 TOWN REPORT SPECIFICATIONS

Number of Copies: **500**

Camera Work: Camera Ready

Press Work: Black Ink

Paper Stock: #65 Cover
#50 White Offset
(1) Colored Text Stock Divider

Trim Size: 8 1/2" x 11"

Bindery: Spiral Binding

Price Schedule: Price per Page if over 160 Pages _____

Price per book for spiral bound _____

Total Price (Spiral Bound) = 160 Pages x 500 books _____

Pickup and delivery charge _____

"PLEASE USE THIS FORM WHEN SUBMITTING YOUR BID"

COMPANY NAME _____

ADDRESS _____

CONTACT PERSON _____

TELEPHONE # _____ FAX # _____

TIME FRAME REQUIRED TO COMPLETE JOB _____

The Town will have the report ready for the printer by **February 20, 2017** and due to SB2 time constraints, we must have the printed books to the Town on **March 6, 2017 or earlier.**

Additional comments:
